

Progress Update for Agreed Recommendations – Review of Cost of Living Response

Summary

Members are asked to consider the evidence and assessments of progress contained within the attached Progress Update on the implementation of previously agreed recommendations in relation to the review of Disabled Facilities Grants for access to the final report, please see [Scrutiny Review of Cost of Living Response Final Report](#)

Detail

1. Following the Cabinet consideration of scrutiny reports, accepted recommendations are then subject to a monitoring process to track their implementation.
2. Two main types of report are used. Initially this is by means of Action Plans detailing how services will be taking forward agreed recommendations. This is then followed by a Progress Update report approximately 12 months after the relevant Select Committee has agreed the Action Plan. Evidence is submitted by the relevant department together with an assessment of progress against all recommendations. Should members of the Select Committee agree, those recommendations which have reached an assessment of '1' are then signed off as having been completed.
3. The assessment of progress for each recommendation should be categorised as follows:

1	Achieved (Fully)	The evidence provided shows that the recommendation has been fully implemented within the timescale specified.
2	On Track (but not yet due for completion)	The evidence provided shows that implementation of the recommendation is on track but the timescale specified has not expired.
3	Slipped	The evidence shows that progress on implementation has slipped.

		An anticipated date by which the recommendation is expected to become achieved should be advised and the reasons for the delay.
4	Not Achieved	<p>The evidence provided shows that the recommendation has not been fully achieved.</p> <p>An explanation for non-achievement of the recommendation would be provided.</p>

4. The Committee received a progress update report in May 2025 and there was one recommendation that remained incomplete, recommendation 2 which stated:

“The Council continues to work with schools and governors to address the issues around the affordability of school uniform and provide options to expand the provision of pre-loved uniforms are explored, through devising an action plan clearly outlining the steps to be taken to address these issues. The action plan will be shared with the Committee and progress reported as part of the wider recommendations. In addition, the Council will meet with Multi-Academy Trust school improvement leads to advocate the need for affordable school uniforms and the ongoing promotion of pre-loved ones. or if the Select Committee does not agree with the view on progress, the Select Committee may ask for a further update.”

5. The Committee requested a briefing report in the Autumn for this recommendation, which is attached at **appendix 1**. The link officer will be in attendance to present the briefing.
6. Members are asked to review the briefing report and indicate whether they agree that the recommendation is now fully achieved.

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